



PL No. _____

Date _____

Application

Conditional Use - Home Occupation

A. Applicant's Name _____

Home Address _____

City _____ State _____ Zip _____

Telephone # _____ Mobile # _____ Fax # _____

B. Project Information

1. Name of proposed business _____

2. Description of proposed business _____

3. Sidwell/Tax ID # _____ Total acreage of site _____

4. Current zoning of proposed site _____

Zoning of adjacent parcels: North _____ South _____ East _____ West _____

C. Please Answer the Following Questions Related to Your Proposed Business

1. Are there other Home Occupations on site? Yes / No

2. How many employees will work at your home? _____

3. Will there be any noise, vibrations or toxins in connection with this business? Yes / No

If yes, please describe _____

4. Where will most of the business be conducted? _____

5. Will there be a need for on-site storage? Yes / No Type of storage? _____

Where will it be located? _____

6. How many visitors per day do you expect to have in connection with this business? _____

Is the number of visitors all at once or at different times during the day? (If at different times during the day, please explain) _____

7. How many cars will come and go per day in relation to your business? _____

Where will they park? _____

8. How many deliveries per week do you expect to have in connection with this business? _____

9. Will your business include producing food products, ammunition, explosives, caustic materials or storing animals (This relates only to products actually *made* on site)? Yes / No

If yes, please explain: _____

10. Will you have any vehicles that pertain to your business on site? Yes / No

If yes, where will they be stored? _____

Applicant's Signature

Date

You will receive a letter following the Planning Commission meeting providing status of your application

PL No. _____

Date _____

APPLICATION CHECKLIST
CONDITIONAL USE HOME OCCUPATION PERMIT
TO BE COMPLETED PRIOR TO ACCEPTANCE OF APPLICATION

Project Name: _____

Project Address: _____

Date: _____

Pre-Application Conference

Date ____/____/____ Staff Initial _____

Complete Application Items

- Application Form Completed and Signed by Applicant
- Ownership Affidavit Signed and Notarized
- Mailing Label Set - Address Labels of Legal Property Owners within three hundred (300) feet of your property, obtained from the SL County Recorder's Office.

*The Salt Lake County Recorder's Office is located at:
2001 South State Street, Room N1600
Salt Lake City, Utah (801) 468-3391*

Required Maps and Drawings

Submitted to the Planning Dept. ____/____/____

(1) One copy of the following:

- Site Plan - Drawing indicating: building dimensions, lot dimensions, area(s) to be utilized for the home occupation, access to interior areas for public use (doors, windows), restrooms for public use, driveway and parking areas, open ditches and canals, existing fencing or location of proposed fencing.
- Additional Drawings (As Required)

Application Fees

Conditional Use Home Occupation		\$175.00
Newspaper Advertising (includes both meetings)		\$75.00
Mail Processing Fee @ \$.50 <i>per address</i>	\$.50 x _____	
Total		

NOTES:

Please refer to the attached Ordinance, 12-200-055 Home Occupations, for the complete terms of a home occupation.

Riverton City Use Only

DRC _____

PC _____

CC _____

Riverton City Planning Department and Engineering Department Fees

Fees are non-refundable once application has been made.

Effective July 1, 2008



* indicates advertising fees are required

Subdivision Fees

Preliminary Subdivision Plat *	
Minor Subdivision	\$660.00
3-49 lots	\$1,530.00
50-99 lots	\$2,085.00
100-149 lots	\$2,625.00
150 + lots	\$3,180.00
per lot fee	\$55.00
Final Subdivision Plat	
4-49 lots	\$1,740.00
50-99 lots	\$2,160.00
100-149 lots	\$2,580.00
150 + lots	\$3,000.00
+ per lot fee	\$150.00
Single Phase Subdivision *	
4-10 Lots	\$1,050.00
11-20 Lots	\$2,100.00
+ per lot fee	\$150.00

Zoning/General Plan Fees

Rezone (Advertising x2) *	
0-9 acres+	\$885.00
10-19 acres	\$1,155.00
20-50 acres	\$1,575.00
50 + acres	\$2,160.00
Text Change (Advertising x2) *	
Text Change	\$750.00
General Plan Amendment (Advertising x2) *	
0-9 acres+	\$750.00
10-19 acres	\$1,500.00
20-49 acres	\$3,000.00
50 + acres	\$3,750.00

Advertising

Newspaper Advertising	\$75.00
Per address processing fee	_____ x \$0.50

Sub-Total	
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Commercial Site Plan Fees

Site Plan *	+ Per acre	
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-20 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Master Site Plan *		
0-5 acres	\$2,655.00	
6-10 acres	\$3,225.00	
11-19 acres	\$3,765.00	
20 acres or more	\$4,320.00	
Final Site Plan (Phasing of Master Site Plan)		
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-19 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Multi-Family/Condo Development *		
0-40 units	\$1,785.00	
41-80 units	\$2,760.00	
81-120 units	\$4,260.00	
120 + units	\$5,325.00	
Commercial Subdivision in Conjunction with a Site Plan *		
Minor Subdivision	\$660.00	

Miscellaneous Fees

Conditional Use *		
Conditional Use	\$300.00	
Home Occupation	\$175.00	
Sign Permit		
Temporary Signs	\$25.00	per sign
Permanent Signs	\$100.00	per sign
<i>Signs installed without permit pay double fee</i>		

Sub-Total	
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TOTAL	
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OWNERSHIP AFFIDAVIT

STATE OF UTAH)
)
COUNTY OF SALT LAKE) ss

I, (We) _____ being duly sworn, depose and say that I, (we) am (are) the owner(s)*, or authorized agent(s) of the owner, of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits present thoroughly, to the best of my (our) ability, the argument in behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Signed _____ Signed _____
Property Owner Agent

Subscribed and sworn to me this _____ day of _____, 20

Notary Public
Residing in Salt Lake County, Utah
My Commission Expires: _____

AGENT AUTHORIZATION

I, (We) _____, the owner(s)* of real property at _____ do authorize as my (our) agent(s) to represent me (us) with regard to this application affecting the above described real property to appear on my (our) behalf before and City Boards considering this application.

Signed _____
Property Owner

Dated this _____ day of _____, 20____, personally appeared before me, _____, the signers of the above instrument who duly acknowledged to me that they executed the same.

Notary Public
Residing in Salt Lake County, Utah
My Commission Expires: _____

*May be owner of record, contract owner, party to valid earnest money agreement, option holder or have other legal control of property.