



PL No. _____

Date _____

Application

Site Plan

A. Applicant's Name _____

Home Address _____

City _____ State _____ Zip _____

Telephone # _____ Mobile # _____

E-mail Address _____ Fax # _____

B. Primary Contact Person _____

Address _____

City _____ State _____ Zip _____

Telephone # _____ Mobile # _____

E-mail Address _____ Fax # _____

C. Project Information

1. Name of Proposed Business _____

2. Address _____

3. Description of the Proposed Business _____

4. Sidwell/Tax ID# _____ Total Acreage of the Site _____

5. Current Zoning of the Proposed Site _____

Zoning of Adjacent Parcels: North _____ South _____ East _____ West _____

6. Current Use of the Land _____

7. Number of Existing Structures _____

8. Describe the Proposed Use and Structures for the Site _____

9. Did this Project Require a Rezone? Yes / No If Yes, PL# _____

10. Did this Project Require a Conditional Use Permit? Yes / No If Yes, PL# _____

By signing this application, I acknowledge that I have read and understood the application, ordinances, checklists, etc. associated with this application, and that any and all required drawings, plans, and other submittals are included and complete. All drawings and plans, and the proposed development, must comply with the requirements of the Engineering Plan Review Checklist, Riverton City Standards and Specifications, and all applicable Riverton City ordinances and standards.

Applicant's Signature

Date

You will receive a letter following the Planning Commission and City Council meeting providing status of your application

S:\Planning\Applications\Site Plan.doc Revised 07/08

PL No. _____

Date _____

APPLICATION CHECKLIST

SITE PLAN

TO BE COMPLETED PRIOR TO ACCEPTANCE OF APPLICATION

Project Name: _____

Project Address: _____

Date: _____

Pre-Application Conference

Date ____/____/____ Staff Initial _____

Complete Application Items

- Ownership Affidavit Signed and Notarized
- Legal Description of Property (Obtained from the County Recorder's Office)
- Mailing Label Set - Address Labels of Legal Property Owners within three hundred (300) feet of your property (Obtained from the SL County Recorder's Office)

**The Salt Lake County Recorder's Office is located at:
2001 South State Street, Room N1600
Salt Lake City, Utah (801) 468-3391**

Required Maps and Drawings

Submitted to the Planning Dept. ____/____/____

(4) Five Full Size Sets (24x36 inch copies) and

(1) One 11x17 inch copy of the following:

- Site Plan
- Landscaping and Irrigation Plan
- Grading and Drainage Plan
- Utility Plan
- Lighting Plan
- Signage Plan

(1) Copy of the following:

- Architectural Elevations - (1) One 24x36 inch copy and (1) One 11x17 inch copy
- Survey - prepared and stamped by a Utah Registered Land Surveyor
- Traffic Study (As Required)
- Materials Board (As Required)
- Additional Drawings (As Required)
- Engineering Department Requirements and Checklists for Development

Application Fees

Fees Paid \$ _____

Please refer to the attached Riverton City Planning and Engineering Department Fee Schedule for required fees.

NOTES:

Please refer to the attached Ordinance, 12-310 Site Plan Review and Standards, for complete application requirement details.

Riverton City Use Only

DRC _____

PC _____

CC _____

Riverton City Planning Department and Engineering Department Fees

Fees are non-refundable once application has been made.

Effective July 1, 2008



* indicates advertising fees are required

Subdivision Fees

Preliminary Subdivision Plat *	
Minor Subdivision	\$660.00
3-49 lots	\$1,530.00
50-99 lots	\$2,085.00
100-149 lots	\$2,625.00
150 + lots	\$3,180.00
per lot fee	\$55.00
Final Subdivision Plat	
4-49 lots	\$1,740.00
50-99 lots	\$2,160.00
100-149 lots	\$2,580.00
150 + lots	\$3,000.00
+ per lot fee	\$150.00
Single Phase Subdivision *	
4-10 Lots	\$1,050.00
11-20 Lots	\$2,100.00
+ per lot fee	\$150.00

Zoning/General Plan Fees

Rezone (Advertising x2) *	
0-9 acres+	\$885.00
10-19 acres	\$1,155.00
20-49 acres	\$1,575.00
50 + acres	\$2,160.00
Text Change (Advertising x2) *	
Text Change	\$750.00
General Plan Amendment (Advertising x2) *	
0-9 acres+	\$750.00
10-19 acres	\$1,500.00
20-49 acres	\$3,000.00
50 + acres	\$3,750.00

Advertising

Newspaper Advertising	\$75.00
Per address processing fee	x \$0.50

Sub-Total	
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Commercial Site Plan Fees

Site Plan *	+ Per acre	
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-19 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Master Site Plan *		
0-5 acres	\$2,655.00	
6-10 acres	\$3,225.00	
11-19 acres	\$3,765.00	
20 acres or more	\$4,320.00	
Final Site Plan (Phasing of Master Site Plan)		
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-19 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Multi-Family/Condo Development *		
0-40 units	\$1,785.00	
41-80 units	\$2,760.00	
81-119 units	\$4,260.00	
120 + units	\$5,325.00	
Commercial Subdivision In Conjunction with a Site Plan *		
Minor Subdivision	\$660.00	

Miscellaneous Fees

Conditional Use *	
Conditional Use	\$300.00
Home Occupation	\$175.00
Sign Permit	
Temporary Signs	\$25.00 per sign
Permanent Signs	\$100.00 per sign
<i>Signs installed without permit pay double fee</i>	

Sub-Total	
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TOTAL	
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OWNERSHIP AFFIDAVIT

STATE OF UTAH)
) ss
COUNTY OF SALT LAKE)

I, (We) _____ being duly sworn, depose and say that I, (we) am (are) the owner(s)* , or authorized agent(s) of the owner, of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits present thoroughly, to the best of my (our) ability, the argument in behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Signed _____ Signed _____
Property Owner Agent

Subscribed and sworn to me this _____ day of _____, 20_____

Notary Public
Residing in Salt Lake County, Utah
My Commission Expires: _____

AGENT AUTHORIZATION

I, (We) _____, the owner(s)* of real property at _____ do authorize as my (our) agent(s) to represent me (us) with regard to this application affecting the above described real property to appear on my (our) behalf before and City Boards considering this application.

Signed _____
Property Owner

Dated this _____ day of _____, 20_____, personally appeared before me, _____, the signers of the above instrument who duly acknowledged to me that they executed the same.

Notary Public
Residing in Salt Lake County, Utah
My Commission Expires: _____

*May be owner of record, contract owner, party to valid earnest money agreement, option holder or have other legal control of property.