



PL No. \_\_\_\_\_

Date \_\_\_\_\_

# Application Subdivision

\_\_\_\_\_ Preliminary Plat      \_\_\_\_\_ Single Phase      \_\_\_\_\_ Final Plat

**A. Applicant's Name** \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone # \_\_\_\_\_ Mobile # \_\_\_\_\_  
 E-mail Address \_\_\_\_\_ Fax # \_\_\_\_\_

**B. Primary Contact Person** \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Telephone # \_\_\_\_\_ Mobile # \_\_\_\_\_  
 E-mail Address \_\_\_\_\_ Fax # \_\_\_\_\_

**C. Project Information**

1. Subdivision Name \_\_\_\_\_
2. Subdivision Address \_\_\_\_\_
3. Sidwell/Tax ID# \_\_\_\_\_ Total Acreage of the Site \_\_\_\_\_
4. Current Zoning of the Proposed Site \_\_\_\_\_  
 Zoning of Adjacent Parcels North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_
5. Total acreage of the property \_\_\_\_\_ Number of lots \_\_\_\_\_  
 Gross Density \_\_\_\_\_ Net Density \_\_\_\_\_
6. Type of requested development \_\_\_\_\_  
 Regular Subdivision \_\_\_\_\_ SD Zone \_\_\_\_\_ P.U.D. Overlay \_\_\_\_\_

**By signing this application, I acknowledge that I have read and understood the application, ordinances, checklists, etc. associated with this application, and that any and all required drawings, plans, and other submittals are included and complete. All drawings and plans, and the proposed development, must comply with the requirements of the Engineering Plan Review Checklist, Riverton City Standards and Specifications, and all applicable Riverton City ordinances and standards.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\*\*\*You will receive a letter following the Planning Commission and City Council meeting providing status of your application\*\*\*

PL No. \_\_\_\_\_

Date \_\_\_\_\_

# APPLICATION CHECKLIST

## SUBDIVISION

TO BE COMPLETED PRIOR TO ACCEPTANCE OF APPLICATION

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Date: \_\_\_\_\_

### Pre-Application Conference

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Staff Initial \_\_\_\_\_

### Complete Application Items

- Ownership Affidavit Signed and Notarized
- Legal Description of Property (Obtained from the County Recorder's Office)
- Mailing Label Set - address labels of all legal property owners located within three hundred (300) feet of your property (Obtained from the SL County Recorder's Office)

*The Salt Lake County Recorder's Office is located at:  
2001 South State Street, Room N1600  
Salt Lake City, Utah (801) 468-3391*

### Required Maps and Drawings

Submitted to the Planning Dept. \_\_\_\_/\_\_\_\_/\_\_\_\_

(4) Four Full Size Sets (24x36 inch copies) and

(1) One 11x17 inch copy of the following:

- Context Plan
- Preliminary Plat
- Topography Map
- Landscaping and Irrigation Plan
- Grading and Drainage Plan
- Utility Plan
- Lighting Plan
- Signage Plan

(1) Copy of the following:

- Flood Map from the SL County Flood Control
- Survey - prepared and stamped by a Utah Registered Land Surveyor
- Traffic Study (As Required)
- Additional Drawings (As Required)
- Engineering Department Requirements and Checklists for Development

### Application Fees

Fees Paid \$ \_\_\_\_\_

*Please refer to the attached Riverton City Planning and Engineering Department Fee Schedule for required fees.*

### NOTES:

*Please refer to the attached Ordinance, 12-325 Subdivision Development, for complete application requirement details.*

#### Riverton City Use Only

DRC \_\_\_\_\_

PC \_\_\_\_\_

CC \_\_\_\_\_

# Riverton City Planning Department and Engineering Department Fees

Fees are non-refundable once application has been made.

Effective July 1, 2008



\* indicates advertising fees are required

## Subdivision Fees

Preliminary Subdivision Plat *	
Minor Subdivision	\$660.00
3-49 lots	\$1,530.00
50-99 lots	\$2,085.00
100-149 lots	\$2,625.00
150 + lots	\$3,180.00
per lot fee	\$55.00
Final Subdivision Plat	
4-49 lots	\$1,740.00
50-99 lots	\$2,160.00
100-149 lots	\$2,580.00
150 + lots	\$3,000.00
+ per lot fee	\$150.00
Single Phase Subdivision *	
4-10 Lots	\$1,050.00
11-20 Lots	\$2,100.00
+ per lot fee	\$150.00

## Zoning/General Plan Fees

Rezone (Advertising x2) *	
0-9 acres+	\$885.00
10-19 acres	\$1,155.00
20-49 acres	\$1,575.00
50 + acres	\$2,160.00
Text Change (Advertising x2) *	
Text Change	\$750.00
General Plan Amendment (Advertising x2) *	
0-9 acres+	\$750.00
10-19 acres	\$1,500.00
20-49 acres	\$3,000.00
50 + acres	\$3,750.00

## Advertising

Newspaper Advertising	\$75.00
Per address processing fee	x \$0.50

<b>Sub-Total</b>	
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## Commercial Site Plan Fees

Site Plan *		+ Per acre
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-19 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Master Site Plan *		
0-5 acres	\$2,655.00	
6-10 acres	\$3,225.00	
11-19 acres	\$3,765.00	
20 acres or more	\$4,320.00	
Final Site Plan (Phasing of Master Site Plan)		
0-5 acres	\$1,260.00	\$300
6-10 acres	\$1,815.00	\$600
11-19 acres	\$2,355.00	\$525
20 acres or more	\$2,910.00	\$525
Multi-Family/Condo Development *		
0-40 units	\$1,785.00	
41-80 units	\$2,760.00	
81-119 units	\$4,260.00	
120 + units	\$5,325.00	
Commercial Subdivision in Conjunction with a Site Plan *		
Minor Subdivision	\$660.00	

## Miscellaneous Fees

Conditional Use *		
Conditional Use	\$300.00	
Home Occupation	\$175.00	
Sign Permit		
Temporary Signs	\$25.00	per sign
Permanent Signs	\$100.00	per sign
<i>Signs installed without permit pay double fee</i>		

<b>Sub-Total</b>	
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<b>TOTAL</b>	
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**OWNERSHIP AFFIDAVIT**

STATE OF UTAH )  
 ) ss  
COUNTY OF SALT LAKE )

I, (We) \_\_\_\_\_ being duly sworn, depose and say that I, (we) am (are) the owner(s)\* , or authorized agent(s) of the owner, of property involved in the attached application and that the statements and answers therein contained and the information provided in the attached plans and other exhibits present thoroughly, to the best of my (our) ability, the argument in behalf of the application herewith requested and that the statements and information above referred to are in all respects true and correct to the best of my (our) knowledge and belief.

Signed \_\_\_\_\_ Signed \_\_\_\_\_  
Property Owner Agent

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public  
Residing in Salt Lake County, Utah  
My Commission Expires: \_\_\_\_\_

**AGENT AUTHORIZATION**

I, (We) \_\_\_\_\_, the owner(s)\* of real property at \_\_\_\_\_ do authorize as my (our) agent(s) to represent me (us) with regard to this application affecting the above described real property to appear on my (our) behalf before and City Boards considering this application.

Signed \_\_\_\_\_  
Property Owner

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, personally appeared before me, \_\_\_\_\_, the signers of the above instrument who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
Notary Public  
Residing in Salt Lake County, Utah  
My Commission Expires: \_\_\_\_\_

\*May be owner of record, contract owner, party to valid earnest money agreement, option holder or have other legal control of property.