



RIVERTON CITY BUSINESS LICENSE PRE SCHOOL / IN HOME

1. Apply for a Conditional Use Permit from Riverton City Planning Department. They have a packet and a checklist of requirements. One time application fee required.
2. Apply with State Commerce Department for business name registration. You may apply at www.business.utah.gov/registration. Fee required.
3. Request State Health Inspection *if* food is being served. Fee required Starting 2007 phone 313-6620.
4. Current Certificate of First Aid/CPR Training. Fee required. Contact Dept of Child Care Licensing for classes; phone 538-4034.
5. Riverton City Business License. \$50 Fee required. Business License Clerk will collect this fee.
6. Riverton City Building Inspection. \$47 Fee required. Business License Clerk will collect this fee and order inspection.
7. Fire Department Inspection. No fee required. Business License Clerk will order this inspection.

*It is applicants responsibility to provide items 2,3,4 when presenting completed Business License Application. Fees for items 5 & 6 will be collected when Business License application is turned in. All licenses will be issued only after final fire and building inspections are complete.