



RIVERTON CITY BUSINESS LICENSE COMMERCIAL

1. Apply with State Commerce Department for business name registration. You may apply at www.business.utah.gov/registration. Fee required. They will issue you a seven-digit dash 4-digit registration number. Include this on Riverton City Business License Application form, on space provided.
2. Fill out Riverton City Business License Application Form (2 pages). Available on line at www.rivertoncity.com or at City offices 12830 South Redwood Road.
3. Riverton City Business License Fee – \$200. Business License Clerk will collect this fee.
4. Riverton City Building Inspection Fee - \$47, Business License Clerk will collect this fee and order final inspections. IF... you are new construction or a re-model this fee will already have been paid when submitting plans/ permits to the City Building Department.
5. Request State Health Inspection *if* food is being served *or* nails/hair or childcare. Fee required. For food related inspections call 313-6620. For nails and hair call 313-6641. For child care 558-9294. Notify the Riverton City Business License Clerk when these fees are paid call 208-3139.
6. Riverton City Fire Inspection. No fee. Business License Clerk will order this final inspection.
7. The Business License will be processed by the Clerk and sent to you in the mail.

* Fees for items 3,4 will be collected when Business License application is turned in. Your Business License will be issued only after all fees are paid and all final inspections are complete.