



Riverton City  
 Stormwater Division  
 12526 South 4150 West  
 Riverton, Utah 84065  
 (801) 208-0152

## LAND DISTURBANCE PERMIT APPLICATION

|   |               |               |                               |
|---|---------------|---------------|-------------------------------|
| <b>Application Date:</b>  |               | <b>BLD #:</b> | <b>Permit #:</b>              |
| <b>Parcel #</b>   |               | <b>LOT#</b>   | <b>UTR #:</b>                 |
| <b>Property Owner:</b>  |               |               | <b>Issued Date:</b>           |
| <b>Local Property Agent:</b>  |               |               | <b>Termination Date:</b>      |
| <b>Address:</b>   |               |               | <b>Cost of Permit:</b>        |
| <b>City, State, Zip:</b>  |               |               | <b>Check #:</b>               |
| <b>FAX:</b>   | <b>Work:</b>  |               | <b>Receipt#:</b>              |
| <b>Cell:</b>  | <b>Email:</b> |               | <b>Riverton City Use Only</b> |
| <b>Project Agent Company:</b>   |               |               |                               |
| <b>Project Agent:</b>   |               |               |                               |
| <b>Address City, State Zip:</b>   |               |               |                               |
| <b>FAX:</b>   | <b>Work:</b>  |               |                               |
| <b>Cell:</b>  | <b>email:</b> |               |                               |
| <b>License #:</b>   |               |               |                               |
| <b>Dates (estimated construction period):</b>                             |               |               |                               |
| <b>Purpose and Location (include additional details with submittals):</b> |               |               |                               |
|   |               |               |                               |

| <b>TERMS AND INSTRUCTIONS</b>  |
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| <p><b>Permit Fee</b> – Riverton City Land Disturbance Permit fee schedule shall apply.</p> <p><b>Permit Application Review</b> –SWPPP submittals require fifteen (15) days from receipt to completion for each submittal review. Each re-submittal constitutes another review.</p> <p><b>Permit Application Requirement</b> – A Land Disturbance Permit is required as per Riverton City Ordinance Section 13.20.030. Generally this is when disturbance activities warrant a State NOI. Also smaller projects as required by the City MS4 permit. Generally these projects are of a duration that poses a threat to water quality, air quality, public health or safety. It can also be projects that pose a public nuisance and can potentially damage City stormwater systems, including but not limited to: land disturbance activities that impact drainage channels, waterways, or sensitive areas, significantly impact roads, or drainage systems, borrow pits or the processing of earthen materials...</p> <p><b>Stormwater Pollution Prevention Plan (SWPPP)</b> – The applicant is responsible to prepare and implement a SWPPP to effectively control and contain pollutants associated with the construction activity.</p> <p><b>SWPPP Management</b> – SWPPPs must be managed via an internet-based system. The electronic based system must possess the ability to organize the SWPPP according to the City SWPPP templates and allow the following privileges:</p> <ol style="list-style-type: none"> <li>1. City staff accessibility to view and copy SWPPP documents.</li> <li>2. City staff accessibility for purpose of SWPPP assessments, audits, and data collection.</li> </ol> <p><b>Notice of Work to Begin</b> – The Contractor shall provide the City with two (2) business days notice prior to commencement of work. The Permittee shall schedule the <a href="tel:8012083103">Inspector (801) 208-3103</a>.</p> <p><b>Permit Agent</b> – The Agent may be the property owner agent or project agent and must have authority for governing all affairs of the property pertaining to this permit. The agent and project agent includes but not limited to; property owner, property owner employee, engineer, architect, contractor...</p> <p><b>City Authority</b> – The City inspector shall have access to the site during 7:00 -6:00 hours or after hours when the operator or agents are working. Occupied residential properties requires notification for access beyond fenced or other boundary barriers.</p> <p><b>Permit Obligations</b> – The permittee is responsible to implement all SWPPP requirements throughout the term of the permit. The SWPPP requirements include but are not limited to: install BMPs, maintain BMPs, conduct inspections, correct deficiencies, amend SWPPP, train workforce, maintain documentation, i.e. inspection log, correction log, amendment log, grading log, training log, maintain site drawings, maintain BMP details, maintain City SWPPP template order, compliance to City inspection reports, compliance to appurtenant regulating party permits, prevent non-stormwater discharges, contaminated stormwater discharges, fugitive sediment, debris, construction waste</p> |

solid/liquid, light weight trash and dust.

**Permit non-compliance** – The following constitutes permit non-compliance. Failure to comply with Permit Obligations. Permit non-compliance may result in a misdemeanor offense, work prohibition and or monetary fines for each violation of permit non-compliance. Permit non-compliance restitution includes cost to repair damage.

The primary compliance categories are and may result in individual violations for failure to: Maintain inspection log, correction log, grading log, amendment log, training log, misc documentation, SWPPP organization, SWPPP site plans, and BMPs details; Install BMPs, and maintain BMPs; Compliance with City inspections and appurtenant permits; Each incident of; non stormwater discharges(pollutants), contaminated stormwater discharges and each incident of; fugitive sediment, debris, construction waste solid/liquid, light weight trash and dust. Other violations may be issued that are specific to the permittee unique SWPPP and construction operations. RCC Section 13.20.040.

**Limits of Work Area** – The Permittee shall not perform any work beyond the permit envelope. This permit in no way grants the Permittee access to private properties. The individual property owners must grant access.

**Permit Period/Extensions** - Every Land Disturbance Permit shall expire and become null and void if substantial work is not commenced within one hundred eighty (180) calendar days of issuance, or if not complete within eighteen (18) months from the date of the commencement of construction. Time extensions may be granted at the discretion of the City Engineer upon written request from the Permittee to the Stormwater Division. Such requests must be submitted ten (10) working days prior to the expiration date of the permit.

**On-Site Permit Requirements** - A copy of the permit, and appurtenant permits shall be posted in view of the public and within public access. The City inspector shall be granted access to these documents at all times.

**Disturbance to City Right-of-Way:** - Activities encumbering City rights-of-way, both traffic and construction related require filing of a Right-of-Way Encroachment Permit.

**Closing the Land Disturbance Permit:** - Closing the Land Disturbance Permit requires written request addressed to the Stormwater Division. Permittees that required an Notice of Intent (N.O.I.) must achieve compliance with Part 4 of UTRC00000 or Part 1.8 of UTRH000000. N.O.I. permittees must file for Notice of Termination (N.O.T.) through the Department of Water Quality, online [Storm Water Permit Issuance System](#). City staff will confirm N.O.T. status following approval SWPPP documents.

**Special Limitations:**

- This permit is for the disturbance of land in Riverton City only. It does not grant approval for any other City Departments, or Divisions.
- This permit does not grant approval or replace the permits of any other regulating agency public and private.
- Call for Blue Stakes and check for other utilities in the area prior to excavation.
- Permittee is responsible for repairing and/or restoring all property damaged during construction.
- Public right-of-way, both pedestrian and vehicular, may not be blocked or encumbered by construction activities or debris unless specifically address on this permit or a Right-of-Way Encroachment Permit.
- BMPs installed in the Right of Way must not cause hazardous conditions and permittee is responsible for any damage the BMP may cause to City infrastructure and private property.

**FOR CITY USE ONLY:**

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|----------------------|
| Special Limitations: |
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**Submittal Requirements:**

1. Submittals are required to be on 8 ½x11 and 11x17 size electronic documents only
2. Submittals are required to be complete and coherent. Partial submittals will not be accepted.
3. Riverton City Permit Documents are provided online at:  
[http://www.rivertoncity.com/departments/public\\_works/stormwater\\_division/land\\_disturbance\\_documents.php](http://www.rivertoncity.com/departments/public_works/stormwater_division/land_disturbance_documents.php)

Accepted By:

My engagement in the activities allowed by this permit is conclusive evidence that I have accepted all provisions, limitations, and restrictions of this permit and attachments. I understand and agree to the enforcement of all penalties for failing to comply with this permit.

Permit Agent:

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Name Title Date